

Role description

Role:	Editor-in-Chief, <i>Clinical & Experimental Immunology (CEI)</i>
Accountable to:	British Society for Immunology (BSI) Board
Overview of role:	Responsible for the overall content, editorial policy, and reputation of <i>CEI</i> .
Term of office:	Four years
Remuneration:	£TBC

Clinical & Experimental Immunology

Clinical & Experimental Immunology (CEI) is an authoritative, international, and well-respected journal publishing high-quality and impactful research and review articles in the field of translational immunology since 1966.

The journal is among the foremost journals in the field of translational and clinical immunology, attracting high-quality papers from across the world. Translation is viewed as a process of applying ideas, insights and discoveries generated through scientific studies to the treatment, prevention, or diagnosis of human disease. Clinical immunology has evolved as a field to encompass the application of state-of-the-art technologies such as next-generation sequencing, metagenomics, and high-dimensional phenotyping to understand the mechanisms that govern the outcomes of clinical trials.

The Editor-in-Chief is supported by six Section Editors, section editorial teams and the BSI editorial office. The Editor-in-Chief performs the initial triage of papers, passing papers to the relevant Section Editor. Journal articles cover basic and clinical investigations into the immunological basis of a wide range of human pathologies including autoimmunity, inflammatory diseases, primary and secondary immunodeficiencies, infectious diseases, cancer and neuroimmune conditions. Research that offers mechanistic insight is particularly encouraged.

CEI is part of the British Society for Immunology family of journals, including our journals *Immunotherapy Advances* and *Discovery Immunology*.

About the BSI

The British Society for Immunology (BSI) is a dynamic membership organisation and learned society, with a mission to drive scientific discovery and make a positive impact on health. With over 4,800 members and a remit across academia, industry, and healthcare in the UK and globally, we run many valuable initiatives, to connect our community, champion career development for our members and to catalyse change for the benefit of research, clinical delivery, and public health.

Scope and purpose

The Editor-in-Chief is responsible for the overall content, editorial policy and reputation of *CEI*.

Duties of the Editor-in-Chief

Editorial leadership:

- Provide visionary leadership to the editorial team and foster a culture of excellence and innovation in scholarly publishing.
- Lead the Editorial team in the commissioning and solicitation of review articles, as standalone articles and within review series, with support from the Society.
- Develop and implement editorial policies and guidelines in accordance with industry best practices and ethical standards.
- Ensure the integrity, rigor, and objectivity of the peer review process.
- Maintain a high level of engagement with authors, reviewers, and readers to uphold the journal's reputation and relevance within the scientific community.
- Represent and advocate for the journal within the field of immunology, promoting the journal at conferences, webinars, and society events.
- Maintain a balance of journal content, representing all areas of clinical and translational immunology globally.
- Actively commission journal content including: reviews, commentaries and editorials and working to attract submissions of original papers.

Manuscript Management:

- Oversee the submission and peer review process, including the triage and assignment of manuscripts to section editors and reviewers.
- Make final decisions on manuscript acceptance or rejection based on peer review feedback and journal guidelines.
- Collaborate with the editorial team to expedite the publication process while ensuring thorough evaluation of submitted manuscripts.

Editorial Board Management:

- Recruit, appoint, and manage a diverse and highly qualified editorial board representing the international clinical and translational immunology community as part of the Journal Portfolio Plan.
- Foster a collaborative and supportive environment among editorial board members, encouraging their active involvement in journal activities.
- Provide guidance and support to editorial board members in handling editorial responsibilities and resolving conflicts of interest.

Strategic Planning and Development:

- Develop and execute a strategic plan for the journal's growth and development, including expansion into new research areas and interdisciplinary fields.
- Identify emerging trends and opportunities in scholarly publishing and implement strategies to enhance the journal's visibility and impact.
- Collaborate with the publisher and BSI editorial team to explore new initiatives, such as virtual issues, special collections, and outreach activities.

Quality Assurance and Compliance:

- Ensure compliance with ethical standards, publishing guidelines, and industry regulations, including those related to plagiarism, data integrity, and authorship.
- Implement measures to safeguard the journal against fraudulent practices and maintain transparency and accountability in the editorial process.
- Conduct periodic evaluations of editorial policies and practices to ensure continuous improvement and alignment with evolving standards.

Person Specification

- An academic with a translational, or clinical immunology background, and a strong publishing record.
- Significant editorial experience, preferably as an associate editor or editorial board member of a reputable scientific journal.
- Ability to dedicate the necessary time and effort to fulfill the responsibilities of the Editor-in-Chief role effectively.
- Willingness to prioritise journal-related tasks and allocate time for manuscript handling, editorial meetings, and correspondence with authors and reviewers.
- Capacity to manage workload fluctuations and meet deadlines, especially during peak submission periods or when urgent editorial decisions are required.
- Strong leadership abilities to guide the editorial board.
- Strong networking skills to engage with the scientific community, attract high-quality submissions, and recruit expert reviewers and editorial board members.
- Demonstrated commitment to promoting diversity, equity, and inclusion in all aspects of the journal's operations, including authorship, reviewer selection, and editorial board composition.
- A dynamic and proactive approach to commissioning articles and advocating for the journal.
- High ethical standards and a commitment to upholding the integrity and credibility of the journal.
- Excellent organisational skills to manage multiple tasks, deadlines, and priorities effectively.
- Attention to detail to ensure accuracy and quality in editorial processes.
- Ability to work to specific deadlines agreed with the publications office and our publishing partners Oxford University Press (OUP), as well as an awareness of the importance of publication deadlines.
- The candidate should have an extensive, international network of immunologists and should be aware of new issues and challenges in clinical and translational immunology.

BSI Values and Behaviours

The BSI is committed to the following values and behaviours. We welcome applications from individuals who are inspired by them.

We are:

Ambitious and committed

Evidence-based and responsible

Collaborative and inclusive

Agile and energetic

Ambitious and committed

- Solution focussed
- High performing
- Forward thinking
- Determined
- Driven
- Realistic

Evidence-based and responsible

- Promoting science
- Creating a platform for experts
- Championing immunology
- Act with integrity
- Reflect and learn
- Rigorous

Collaborative and inclusive

- Compassionate and supportive
- Fostering new partnerships
- Valuing and seeking opinions
- Open minded
- Respecting and promote diversity
- Communicate clearly

Agile and energetic

- Courageous
- Acting decisively
- Flexible
- Proactive
- Enthusiastic
- Empowering